

BARRINGTON COUNTRYSIDE PARK DISTRICT
P.O. BOX 1393
BARRINGTON, IL 60011
Park Board Meeting Minutes April 14, 2010

Richard called the meeting to order at 7:00 P.M.

Commissioners present were:

Richard Lamkey, President

Jean Maddrell, Vice President

Fred McMorris, Treasurer

John Rosene, Secretary

Maureen Crump, Communications

Also present: Rosemary Nero, Administrative Assistant

Insurance Agent: Richard Calfa

Motions:

Motion to amend the January 13, 2010 Park Board Minutes to read as follows, "*total cost to dig up and construct a new **24 foot wide front driveway***" and to strike out the words "***gravel and***" was made by Fred and seconded by Jean.

5 ayes 0 nays 0

Motion to accept the January 13, 2010 Park Board Minutes as amended was made by John and seconded by Jean.

5 ayes 0 nays 0 absent

Motion to accept the January 20, 2010 Public Hearing Minutes was made by Fred and seconded by John.

5 ayes 0 nays 0 absent

Motion to accept the January 20, 2010 Special Meeting of the Park Board minutes was made by Jean and seconded by John.

5 ayes 0 nays 0 absent

Motion to amend the March 10, 2010 Park Board Minutes to read as follows, "*There would be a **small donation requested to***", was made by John and seconded by Jean.

5 ayes 0 nays 0 absent

Motion to accept the March 10, 2010 Park Board Minutes as amended was made by Jean and seconded by John,

5 ayes 0 nays 0 absent

Motion to accept the Treasurer's Report ending January 31, 2010; February 28, 2010; March 31, 2010 was made by John and seconded by Jean.

5 ayes 0 nays 0 absent

Motion to authorize Dick to purchase a new weed eater and associated supplies from Russo's Hardware, total price not to exceed \$300.00 was made by John and seconded by Fred.

5 ayes 0 nays 0 absent

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Motion to authorize Maureen to purchase a new drag from Pepin Farm Implements with price not to exceed \$600.00 was made by Fred and seconded by John.

5 ayes 0 nays 0 absent

Motion to purchase black dirt and seed to repair the lawn around the well was made by Jean and seconded by John.

5 ayes 0 nays 0 absent

Motion to order, print and mail the 6"x9" post card designed by Maureen, including the Park Board changes was made by Jean and seconded by John.

5 ayes 0 nays 0 absent

Motion to hold the May 12th Public input meeting at Countryside School was made by Maureen and seconded by Jean.

1 aye 4 nays 0 absent

Motion to place a one time, ¼ page color display ad in the Pioneer Press, with price not to exceed \$250.00 for the purpose of announcing the Public Input meeting was made by Maureen and seconded by John.

3 ayes 2 nays 0 absent

Motion to authorize Octavio to train Barb McMorris on the use of the tractor was made by Jean and seconded by John.

5 ayes 0 nays 0 absent

Motion to authorize Jean to order and have installed three ten foot high arborvitaes with price not to exceed \$600.00 was made by Jean and seconded by John.

5 ayes 0 nays 0 absent

Motion to hold a special meeting to discuss and define the material presented in the equestrian public input meeting, and have the date determined by email was made by Fred and seconded by Jean.

5 ayes 0 nays 0 absent

Motion to adjourn meeting at 10:00 was made by Fred and seconded by John.

5 ayes 0 nays 0 absent

Commissioners Discussion:

Commissioners reviewed the updated property value appraisals prepared by John Carey of Arrow Adjustment and Appraisal.

Richard Calfa, the Park District's insurance agent reviewed the liability insurance of the Park District. The insured value was compared against the appraised value. The Commissioners agree that the insured value of the property was correct.

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A general discussion took place about Certificates of Insurance. The Certificates of Insurance for the FRVPC were reviewed.

Commissioners reviewed and discussed the minutes that were prepared for January and March. Commissioners noted a couple of errors and omissions that need to be corrected. In the January 13 minutes, will be amended to include: "**24 foot wide**" and to delete: "**gravel and**". The March 10 th minutes will be amended to delete: "**charge**" and to include: "**donation requested**".

The Commissioners reviewed and discussed the financial statements from January, February and March. A couple of invoices were reviewed and discussed.

It was reported that Rosetree and Company will conduct the financial audit at the end of April.

Fred reported that the Advisory Committee had a brief discussion concerning the winter survey, the arena footing and the jumps. Minutes from the Advisory Committee were reviewed.

A general discussion took place about replacing the heat lamps. Old invoices from Greco will be reviewed to gather specifications about ordering replacement lamps.

A general discussion took place about the meeting room keys. John reported that he did not have a key to the meeting room. Rosemary will email a list of people that have been given keys.

Rosemary was instructed to contact Jason Elder, the treasurer of the Riding Club of Barrington Hills and to present him with an invoice for the rental of the meeting room.

The Commissioners had a general discussion about the Park District maintenance, including sand in the arena, repairs needed for the tennis courts and rental house.

Maureen reported that the weed eater and the drag needed to be replaced. Richard offered to purchase the weed eater and supplies at Russo's. Rosemary is to provide the vendor a copy of the tax exemption letter.

Maureen requested that a filing system be started for the equipment manuals. Fred agreed to purchase and set up the filing system for the manuals.

Maureen reported that black dirt and seed was needed to repair the area dug up during the well repair.

Fred reported that the FRVPC will get rid of the old flat bed trailer.

Fred will investigate the best method to get rid of and/or recycle the old hose.

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Dick will take the harrow to the auction.

Octavio is authorized to dispose of the old roller and drag.

Fred will report on the FRVPC experience with Prairie garbage/scavenger.

A general discussion took place about the repairs needed at the rental house. Richard will investigate hiring a carpenter.

A general discussion took place about the proposed lighting ordinance and how it impacts the rental house and the Park District.

A general discussion took place about the signs and the outdoor lighting of the rental house.

A general discussion took place about the terms of the lease for the rental house.

A general discussion took place about the maintenance needed for the tennis courts. Peterson will give a bid on wind screens, will check the cracks and determine if the courts need to be painted or power washed. Jean will provide a report at the next meeting.

The Commissioners had a discussion about Spring Lake and the trails that will be developed by the Cook County Forest Preserve.

Commissioners also discussed the people and groups using the Forest Preserve.

A general discussion took place about the 6" x 9" color postcard that was designed by Maureen to provide notice to the residents concerning the upcoming public hearing solicit public comment and feedback from the community concerning the Equestrian Trailhead parking area. The content and verbiage of the postcard was reviewed by the Commissioners. The Commissioners agree to mail out the postcard via first class mail to the residents of the community.

The Commissioners also discussed the pros and con of placing a display ad in the newspaper advertising the Public Hearing. The Park Board discussed sending notice to the Community Calendar of the Pioneer Press.

A general discussion took place about the developing an agenda/program for the Public Hearing. The Commissioners agreed to hold a special meeting to discuss the program, speakers and methods of presenting information to the public.

The Commissioners will determine and schedule a date for the Special Meeting via email.

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A general discussion took place about the information to be provided in the e-bulletin.

Maureen will send out the e-bulletin and ask people to sign up for the Footing Committee.

A general discussion took place about hosting the Trailhead Public Input Hearing at Countryside School. Commissioners discuss the need to accommodate the number of people that may be attending. Commissioners discuss contacting the Riding Club and the Pony Club to get an estimated number of people that may be attending.

A general discussion took place about the procedures to have people trained to use the tractor.

John reported that the banners were ready to be hung. John will meet with Octavio to hang the banners. John reported that Cheryl's banners will be taken down.

A general discussion took place about replacing trees at the tennis courts. It was reported that Castle Garden in Volvo was going out of business. Jean will check on the pricing to replace the trees.

Meeting adjourned 10:00 PM.

Respectfully submitted,
John Rosene